FOUNDATION CENTER
Knowledge to build on.

eGrant Reporting Summary

*** Indicates required field**

eGrant Report Column Sequence	Field Name	Description
A	***Grantee organization name**	Full legal name of grantee as registered with IRS or international equivalent.
B	Unique grant number	Unique grant number used by the grantmaker to identify the grant (to be used for reconciliation purpose only).
C	Grantee unit	Subdivision or department of grantee to which grant is awarded.
D	Grantee street address	Primary street address.
E	***Grantee city**	City, or international equivalent, of grantee.
F	***Grantee state**	Two letter abbreviation for U.S. grantee state or full text for comparable administrative division (state, province, territory, etc.) of international grantee to assist in accurate mapping.
G	Grantee zip or international mailing code	Five or nine-digit zip code or international alpha-numeric mailing code.
H	***Grantee country**	To be used only for grantees outside the U.S.
I	Grantee Employer Identification Number (EIN)	Nine-digit number assigned to each U.S. grantee by the IRS or international ID number equivalent.
J	Grant description	Summarizes the specific purpose or objective of the grant. For example: Designated for Special Data Projects.
K	***Authorized grant amount**	Full amount of authorized grant in U.S. dollars at time of initial authorization.
L	***Grant authorization year**	Please note the fiscal year (FY) end date for the FY in which the grant was authorized. Please format as mm/dd/yy or Month, Day, Year.
M	Duration in years (use field M or N, not both)	Duration of funding at time of authorization, expressed in years. *Not required if funding is expressed in months (field N). Please provide as numeric value.*
N	Duration in months (use field M or N, not both)	Duration of funding, at time of authorization, expressed in months. *Not required if funding is expressed in years (field M). Please provide as numeric value.*
O	AKA/DBA/FKA	Provide the alternate name used by the grantee.
P	Grantee telephone	General phone number for grantee. *Please format as (123) 456-7890.*
Q	Description of grantee organization	Brief description of grantee's field/purpose or NTEE coding if available. Please refer to the alpha list of 26 major field areas used by the Foundation Center: foundationcenter.org/ntee *Please separate multiple terms using a semi-colon.*

R	Field(s) of activity	Specific subject terms or program area names used by the foundation to categorize the grant. Please refer to the alpha list of 26 major field areas used by the Foundation Center: foundationcenter.org/ntee *Please separate multiple terms using a semi-colon.*
S	Population group(s) served	Specific population groups served by grant; group may be identified by gender, age, race and ethnicity, economic status, disabilities, and other. *Please separate multiple terms using a semi-colon.*
T	Geographic area(s) served	Geographic area(s) served by the grant. *If grant serves more than one geographic area, please separate different hierarchically defined areas with a semi-colon, for example:* *International grants - Africa, Central Africa, Angola; Africa, North Africa, Egypt* *Domestic grants: Michigan, Ann Arbor; Michigan, Detroit, or New York, Orange County; New York, Ulster County*
U	Type of support	Brief description of support type. Examples include: General Operating Support, Annual Campaign, Student Aid.
V	Matching or challenge support	Indicate with a "Y" if this is a matching/challenge grant.
W	Continuing or renewal support	Indicate with a "Y" if the grant is a continuing contribution or a renewal.
X	Fiscal agent	If grant was made through a financial agent, indicate name.
Y	Shared grant	If grant was shared with one or more other grantee(s), indicate name(s).
Z	Fund type	For public charities and community foundations, this indicates the type of fund from which the grant was awarded, i.e. Donor Advised, Field of Interest, Scholarship, Supporting Organization, Designated or Agency Endowment.
AA	Fund subtype	For public charities and community foundations, this indicates if the grant was made from unrestricted, temporarily restricted, or permanently restricted funds.
AB	Grantee URL	Web address of organization. *Please format as www.foundationcenter.org without a leading http://*